

Notes from Partner Meeting 3/6/2013

PDA Update:

Dave Robison reported that the PDA is likely to form three working groups (Task Forces) focussing on recommendations for operations and support of programs at Fort Worden. The three areas are: Hospitality & Services, IT, and Marketing.

Draft of the Fort Worden Governance Plan will be presented at the Board Meeting.

Tim and Kevin will present the conclusions of this meeting at the next PDA Board Meeting on 3/13/2013. They will also report back on the PDA working groups.

Partner Suggestions

In the meeting we reviewed the items in the [Partner Suggestions Document](#) and allocated them to three workgroups that would be linked to the PDA Task Forces. We also identified three workgroups have short term goals - improvements that are possible in 2013.

Partner Workgroups:

Hospitality and Services: Rochelle Prather (Bon Appetit) - Chair, Carla Vanderven (PT Hospitality), Joyce Gustafson (Goddard), Representatives from PTMSC and Centrum

IT: Tim Lawson (PTSWPT) Chair, Lisa Werner (Centrum), Goddard Representative

Marketing: Rob Birnam (Centrum) Chair, Rochelle Prather, Jean Dunbar, PTMSC Representative

Short Term Workgroups:

Retail Co-ordination:

Multiple groups have retail operations as part of their presence here and new ones are being proposed. The Guard House sales fund the Friends / Conservancy and they are concerned that additional retails sales may impact their ability to support the Fort. Members: Rochelle Prather, Conservancy Representative, CAM Representative, PTMSC Representative

Program / Parks Communication / Co-ordination

Recent issues with communication and Parks staff availability during the start of residential programs need to be addressed to ensure a good visitor experience. Members: Brian Hageman (Parks) Chair, Lisa Werner or nominee (Centrum), Goddard Rep, PTMSC Rep (Claudia?), Rochelle Prather (Bon Appetit), Jean Dunbar

Signage

Signage continues to be a problem for new visitors to the Park. Especially the sign at the four way stop.

Members: Rob Birnam (Chair), Todd Jensen, Rochelle Prather

Process:

All workgroups are tasked to meet at least once before and report at the next Partner's meeting on 4/2/2013