

# **Fort Worden Public Development Authority**

## **Executive Committee Meeting**

**Monday, November 7, 2012**

**Port Administration Building, Conference Room, 4:30 pm**

**Attendees:** Cindy Finnie, Scott Wilson, Norm Tonina and Dave Robison.

### **Draft Agenda:**

#### **1. November 7, PDA Board Agenda (see handout)**

Committee approved draft board agenda with the addition of a motion to consider the Point Wilson Lighthouse property.

#### **2. November 19, City Council Meeting**

The Committee discussed the City Council meeting. Staff will provide a presentation on business plan as well as prepare an annual report.

The Committee discussed the process for selecting new board members. Scott Wilson reviewed a list of potential board candidates and suggested a politically savvy person, and a financial person with some hospitality experience. Some names were discussed. All candidates must apply to the City. Interviews will likely be conducted by a committee of City Council and FWPDA. We agreed to check on some candidates to see if they are interested. We will also advertise the positions countywide. We will target December City Council board meeting; Dave will work with Mayor David King to put committee together.

#### **3. November 28, State Parks Meeting at Fort Worden**

State Parks meeting is to take testimony on State Parks staff recommendation to commission on the co-management proposal. Larry Fairleigh is coordinating with Dave on the agenda. On Dec. 5 we have 4-hour workshop with the Commission to answer their questions. The public hearing is on Dec. 6. in Snohomish. Larry, Dave and the Partners are working on some resolution on Discover Pass issue. All Partners meet with Larry and Dave on Tuesday. Dave also discussed the need to continue further discussions on Capital Facilities plan with State Parks staff.

#### **4. Building 202 Update**

There is a meeting with Dr. Robbins and Deb Frazier scheduled for Wednesday, Nov. 7, 1:30, in Dave's office. Dave will include preliminary 202 schematics in Board packet. Dave has received the full design and preliminary budget. The meeting is to discuss fundraising and next steps.

#### **5. PDA Funding**

The Committee discussed operational funding and the need to raise funds to sustain the momentum. In addition, Dave stressed the more commitments we can secure before the December Commission meeting would help to demonstrate our credibility and potential for success. Dave also mentioned that he submitted a letter of inquiry (LOI) to ArtsPlace for potential funding. He worked with Centrum and other FW stakeholders on the LOI.

**Adjourn 5:20 pm**