

RESOLUTION NO. 13-01

**A RESOLUTION OF THE OF THE BOARD OF DIRECTORS OF THE FORT WORDEN
LIFELONG LEARNING CENTER PUBLIC DEVELOPMENT AUTHORITY
ESTABLISHING AD HOC TRANSITION COMMITTEES.**

RECITALS:

- A. On September 19, 2011, the City Council adopted Ordinance No. 3063 amending Ordinance No. 3018 (as amended, the “Enabling Ordinance”) to rename the Authority the “Fort Worden Lifelong Learning Center Public Development Authority” and to revise the purposes of the Authority to focus on the implementation of the Lifelong Learning Center vision at Fort Worden State Park (the “Park”), and to amend and restate the charter of the Authority (as amended and restated, the “Charter”).
- B. Pursuant to Section 2.8 of the Authority Bylaws (the “Bylaws”), the Board of Directors of the Authority (the “Board”) may designate, by resolution, one or more committees to carry out the purposes of the Board.
- C. The Draft Master Lease with Washington State Parks which is under Board consideration requires that the Board establish a mobilization fund to kick-start marketing, advertising, website upgrades, improved reservation systems and other tasks and priorities necessary for the transition to the Board’s management and operation of the Campus at Fort Worden State Park.
- D. In order to support these mobilization tasks and priorities, the Board now desires to establish four ad hoc committees to focus on and undertake certain tasks to implement the transition to its management for the Campus area, as set forth herein in Exhibit 1.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Fort Worden Lifelong Learning Center Public Development Authority as follows:

Section 1. Approval of Ad Hoc Committees of the Board. Pursuant to Article 10, Bylaws, of the Board’s Amended Charter (Ordinance No. 3063), the Board hereby designates the following ad hoc Transition Committees of the Board: Hospitality Services Committee, IT/Technology Committee, Marketing Committee and Business Development and Planning Committee.

Section 2: Committee Membership. Each Transition Committee shall be chaired by a Board member and may include non-board members that offer certain experience or skills. The focus and tasks undertaken by the Committees may evolve as determined from time to time by the Board.

Section 3. Meetings. All Transition Committee meetings shall be open to the public to the extent required by chapter 42.30 RCW. All meetings shall be noticed at least 24 hours prior to the meeting including the time and location of the meeting. Each meeting shall have minutes taken and shall be available to any person or organization that requests them.

Section 4. Voting. All work and tasks undertaken by the Transition Committees are advisory to the Board. No votes will be taken by the members of the Transition Committees. Chairs of the Committees will provide monthly reports at regular Board meetings.

Section 5. Effective Date. This resolution shall take effect immediately upon its passage and adoption.

ADOPTED by the Board of Directors of the Fort Worden Lifelong Learning Center Public Development Authority at a special meeting of the Board, held this ____ day of July 2013.

Cindy Hill Finnie
Chairperson

Attest:

Norm Tonina
Secretary